

SEPTEMBER 29, 2023

Stakeholder Advisory Group Meeting

Meeting Agenda

TOPIC	SPEAKER
Call to Order, Pledge of Allegiance, and Attendance Roll Call	Secretary Bryan Slater Anthony Reedy
Opening Remarks	Secretary Bryan Slater
Approval of Meeting Minutes	Secretary Bryan Slater
Transition Updates	Secretary Bryan Slater Carrie Roth Jeff Ryan
Upcoming Activities	Secretary Bryan Slater
Public Comment	Secretary Bryan Slater
Q&A and Closing Comments	Secretary Bryan Slater

OPENING COMMENTS

Secretary Bryan Slater



Transition Updates



AGENCY APPOINTEES

On September 22nd, Governor Youngkin appointed leadership positions within DWDA that are effective as of October 2nd, including: Carrie Roth, Director; Angela Kelly-Wiecek, Chief Deputy Director; and Kathy Byron, Deputy Director for External Affairs.



ORGANIZATIONAL DESIGN

Constructed a detailed Organizational Design that reflects the future DWDA leadership structure, division of core functional units, and alignment of transitioning programs, including all staff.



FUNCTIONAL TRANSITION

The VEC's Economic Information and Analytics (EIA) division will be the first division to functionally move to the new agency on October 2nd. DOLI's Apprenticeship program is scheduled for November 15th.



AGENCY TRANSITION WORKSTREAMS

Coordinated across the four workstream working groups (Operations; Data, Technology, and Analytics; Program Administration; Employee Experience) to align on and support progress towards major milestones and associated activities.

Transition Updates: Agency Appointees



Carrie Roth
Director



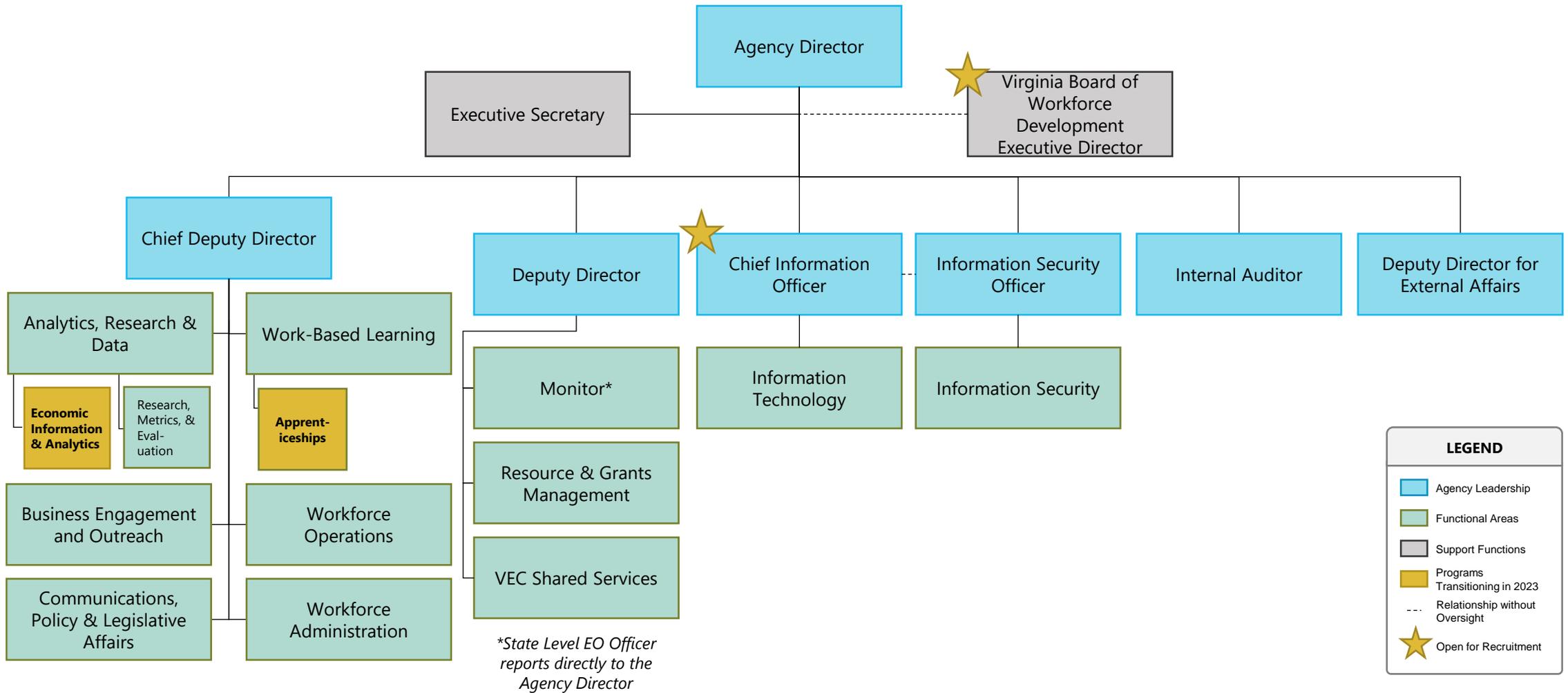
Angela Kelly-Wiecek
Chief Deputy Director



Kathy Byron
Deputy Director for
External Affairs

Transition Updates: DWDA Organizational Design

Below you will find the agency-level organizational structure for the Department of Workforce Development and Advancement.



Transition Updates: Functional Transition Timeline

Below you will find the functional transition schedule for each program. In the weeks and months leading up to – and during – each transition, we will be working with each program to welcome them into the DWDA.

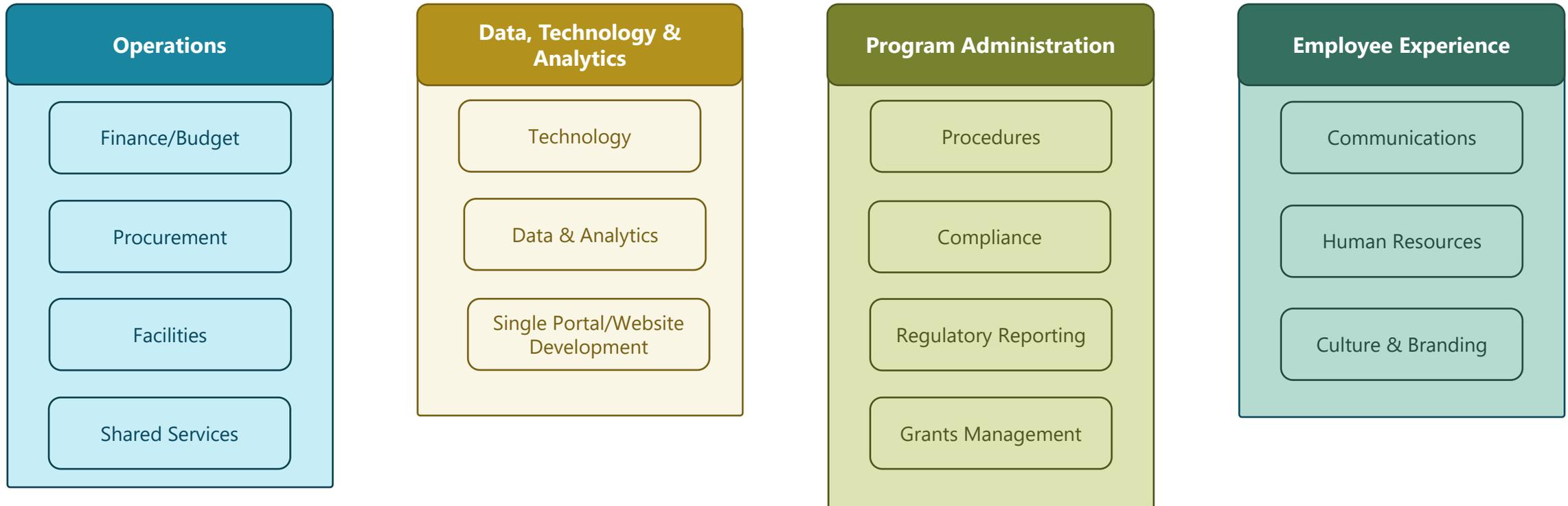
Phased Transition in Oversight of Workforce Programs by the DWDA



Program & Systems that are also transitioning include: Virginia Career Works Portal & Data Trust, Workforce Connection (VAWC), Virginia Voyager, Virginia Workforce Career Information System, Premier Virtual, WOTC, Farm Placement, and other VEC internal back-office systems.

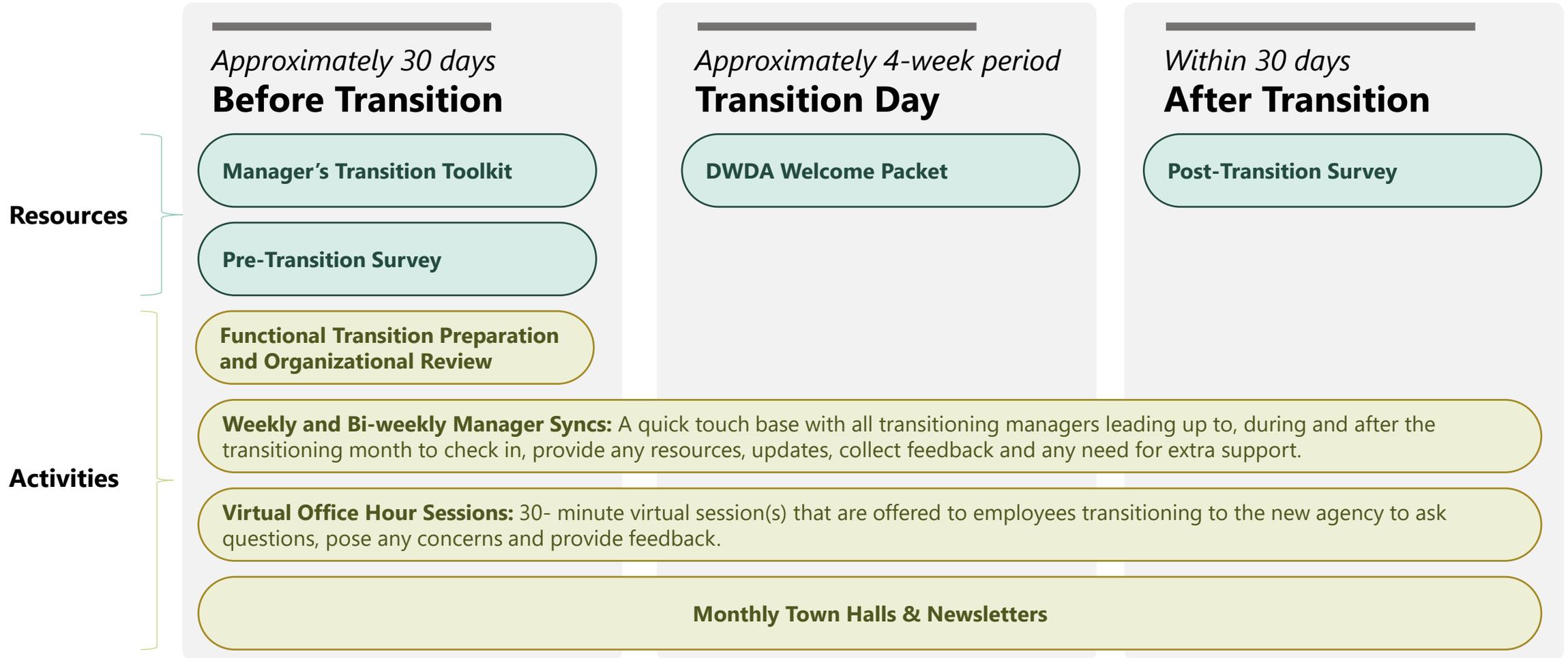
Transition Updates: Agency Transition Workstreams

The Agency Transition Workstreams meets weekly with the Secretary Labor and staff of the Office of the Secretary of Labor to discuss the progress of the transition.



Transition Updates: EIA Transition Engagement Activities

Functional transition engagement activities and resources aim to provide EIA team members moving to the DWDA with valuable opportunities to connect with leadership, ease any concerns, and maintain continuity of operations.



Upcoming Activities

In addition to other transition-related activities, the below activities will be a focus of the Transition Leadership team in the coming months.



DEVELOP SUCCESS METRICS AND REPORTING PROCESS

Complete inventory of all relevant workforce programs and baseline data collection. Begin standardized measurement and reporting to establish metrics reporting and tracking processes.



DRAFT UPCOMING REPORTS

Quarterly report on the progress of the transition (Progress Report 1): *Due October 30, 2023*

Comprehensive review of the Commonwealth's workforce development programs (Preliminary Report): *Due November 30, 2023*

See Virginia Code § 2.2-214.3 for full reporting requirement.



HOST EXECUTIVE BRANCH AGENCY TOWN HALL

A Town Hall for all Executive Branch Agencies with workforce development programs is scheduled for Tuesday, 10/24, at 11 AM.

Stakeholder Advisory Group Commitment and Role

As a member of the Stakeholder Advisory Group, your role includes the following:

Time Commitment

- The Stakeholder Advisory Group will meet for a total of 8 bi-monthly convenings:
 - July 25, 2023
 - September 29, 2023
 - November 29, 2023
 - January 2024
 - March 2024
 - May 2024
 - July 2024
 - September 2024
- Each meeting will be approximately two hours and held in-person at the Patrick Henry Building with a virtual option as well (assuming the virtual meeting policy has been accepted).
- Members can invite representatives to attend, but they will not be recognized as “official” members of the group.

Key Responsibilities

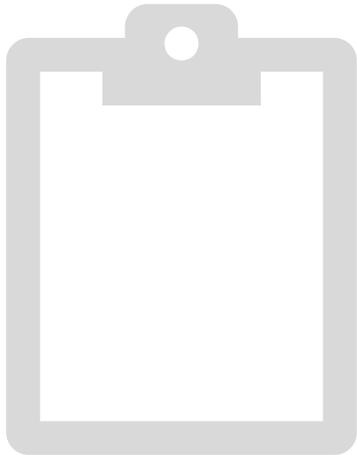
- **Advise** the Secretary during the program transition period from July 1, 2023, through September 30, 2024.
- **Remain informed** on transition updates as provided by the Secretary.
- **Review** quarterly Progress Reports:
 - Progress Report 1 (Oct. 2023)
 - Progress Report 2 (Jan. 2024)
 - Progress Report 3 (Apr. 2024)
 - Progress Report 4 (Jul. 2024)
 - Progress Report 5 (Sept. 2024)

** Please note: This group is NOT a policy or decision-making group.*

Our Ask of You

To help us improve workforce development service delivery, please help us with the call to action below.

WORKFORCE DEVELOPMENT SERVICES TRANSFORMATION SURVEY



- 1 Visit your Local Workforce Center
- 2 Talk to staff about programs and services
- 3 Collect impressions on workforce development service delivery
- 4 Report out your findings in a survey

A survey will be emailed to all Stakeholder Advisory Group members in October to collect your feedback and insights prior to the November meeting!

Public Comment



Q&A AND CLOSING COMMENTS

Secretary Bryan Slater



Thank You



Upcoming Stakeholder Advisory Group Meetings:

Wednesday, November 29, 2023, at 10:00 AM